

Discovery Room

TIPS



SAVE FAMILY MEMORIES



Photographs

Research them!

Try to find out who is in the picture, when and where it was taken, and what they are doing. But, do not write on them in ink!

Store them!

Only use acid-free archival albums, boxes, and sleeves to store your photos and negatives. This will help them last longer. Keep them in a cool, dry place such as a closet or shelf. Do not store them in a basement or attic!

Share them!

Look at them with family and friends. Scan them so you'll have a back-up in case the originals get damaged and so that you can give copies to other family members.



Digital Files

Organize them!

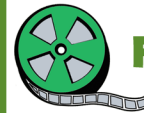
Dates and descriptions will make finding your photos much easier. Label folders and your back-up media clearly.

Back them up!

Download pics from your camera onto your computer and then save them on another media (DVD, CD, or external hard drive). Make two back-up copies from the original files and store one in a separate and safe place. If possible, print out a thumbnails page to keep with back-ups.

Slideshow them!

Most computers let you look at digital photos in a slideshow format. The computer does the work and you can sit back and enjoy the show!



Film & Video

Transfer them!

As technology changes it can become hard to view old family films and videos without the right equipment. Try to have them transferred to a digital format that you can watch on your TV or computer.

Save them!

Traditional film formats can outlast newer digital media so always save the originals. Like photographs, keep them in a cool, dry place without extreme temperature changes.

Show them!

Once in a digital format you can play movie editor and add your own special touches using computer software. Have friends and family over for a movie night. Make it an event with tickets and popcorn!